

Marietta the Gathering Food Vendor Application

Event: March 4th, 2023, from 10AM to 8PM

Deadline to Submit Applications: February 3rd, 2023, at 5:00PM

ABOUT THE SHOW

Marietta the Gathering is a new festival held each March in Glover Park at the Historic Marietta Square celebrating Geek Community, pop culture, and the arts. The festival will include the Guild Show, a collection of art makers, merchandisers, crafters, and smiths; Tournery Alley, a street full of board games, card tournaments, and possibly video game arcade; as well as several other panels, performances, and contests in and around Glover Park.

APPLICATION PROCEDURES AND FEES

- Prospective Food Vendors must complete, sign, and return applications and the Temporary Food Vendor Information Record form by the **February 3rd deadline.**
- Payment for booth space is due at the time application is submitted. Enclose booth fee with check made payable to City of Marietta or provide eligible credit card information. Credit charge will show on your statement as a charge to Marietta Board of Lights and Water. Application fees will be processed at the time of applicant acceptance.
- Accepted applicants will receive notification of acceptance by February 10th. Event instructions will be sent to accepted applicants the week of February 20th. ***Not all applicants will be chosen. You will not be charged unless accepted***
- Withdrawals should be made in writing and must be received by February 24th to be eligible for a refund.
- Food vendor booths will be required to go through a Cobb Douglas Public Health inspection prior to sales on the day of the event. A Temporary Food Vendor application (attached) must be submitted including a \$60 inspection fee paid by check made payable to the Cobb Douglas Public Health Department.
- As of 2020, the State of Georgia requires that all mobile food prep vehicles must be permitted by the municipality or county they are operating in during an event. Once issued, this permit is valid for one calendar year. **Food truck/trailer vendors must schedule an inspection through the website <https://www.sagesgov.com/marietta-ga> ; register for an account, and then fill out the application for Mobile Food Prep.** Once that application is processed, they will be able to schedule a day to bring in their vehicle for an onsite inspection. The City of Marietta Fire Department will contact them to set up a specific time on the scheduled day.

APPLICATION EMAIL AND MAILING ADDRESS – Application Deadline is February 3rd 2023

Email application with credit card payment to ezillweger@mariettaga.gov or mail application with check payable to the “City of Marietta” to:

City of Marietta
Parks, Recreation & Facilities Department Attn: Special Events
PO Box 609
Marietta GA 30061-0609

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RULES AND REGULATIONS

- Participants must provide their own tables, tents, etc. for their booth set up. Tents must be weighted down.
- Load-in and set-up is Saturday morning 5:30 AM-9:30 AM. All displays must be set up and all cars removed from the festival area by 9:15 AM on Saturday.
- **All Sales must stop by 7:30PM.** For the safety of the shoppers and exhibitors, vehicles may not be brought into the festival area until the end of the festival and the street has been reopened by police/city staff. The City of Marietta requires the area around each vendor site be cleaned prior to the vendor leaving the site, including the concrete/sidewalk around the space. Anyone not following these instructions will not be allowed to participate in future shows.
- **Tar paper (roofing paper) is required for all onsite cooking.** Sidewalks must be completely covered to avoid staining or damage to the brick/concrete. **Damage to City property, due to a failure to comply will result in additional charges.**
- Do not pour grease onto street, grass, or drains. **Damage to City property, due to a failure to comply will result in additional charges.**
- Fire extinguishers are required at all food vending sites (Extinguishers will not be provided by the City of Marietta)
- Vendors choosing to serve beer or wine must have a valid liquor license. **NO hard liquor sales of any kind will be allowed.**
- Additional trailers for food service are not permitted.
- Vendors must provide their own extension cords and cleaning supplies.
- All vendor sites will be dependent upon logistical requirements such as electricity, food types, and placement of open grills or cooking apparatuses. Every effort will be made to accommodate special needs or requests, but there will be no guarantees of placement.
- A signed application constitutes a commitment to participate and follow all festival rules.

Electricity (There is a \$50 additional charge for each outlet request *Max 2*)

- All power is ground fault protected and cannot be bypassed.
- Each duplex outlet (2 outlets) is on a 20 amp circuit. Two cords plugged into one outlet cannot draw more than 20 amps combined. Failure to comply will cause the circuit to trip and you to lose power during the festival which will not be remedied on the day.
- Power strips are permitted. Items plugged into strip cannot exceed 20 amps combined.
- Extension cords will not be provided by the City of Marietta. 12 gage or higher is required. We recommend a 100ft extension or two 50ft .
- Cords covering pedestrian walkways must be covered by accessible cable covers. (No tape) The City of Marietta Parks and Recreation Department will do their best to place vendors to limit the needs of cable covers or will provide a cover in applicable spaces.
- **Generators are not permitted unless approved by the Marietta Fire Department as part of a mobile food prep vehicle and must be given notice of use to the City of Marietta Parks and Recreation Department upon application.**

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Full Name _____

Business/Booth Name _____

Day-time Phone _____ On-Site Contact _____

Mailing Address _____

City _____ State _____ Zip _____

E-mail Address _____ Website _____

Cuisine Category _____

<p>Application Fees</p> <p><i>Booth fee is due with application. Payment will only be processed if accepted.</i></p>	
<p>Booth (10 X 10 Space)</p> <p><i>Health Inspection Fee – must be separate check payable to “Cobb Douglas Public Health”</i></p>	<p>_____ X \$200 = _____</p> <p>_____ X \$60 = _____</p>
<p>Truck (10 X 20 Space)</p> <p>Is there a generator attached to your vehicle?</p>	<p>_____ X \$200 = _____</p> <p>Yes [] No []</p>
<p>Need Electricity? If yes, + \$50 per outlet.</p> <p><i>Max 2 outlets.</i></p> <p>Need Water? If yes, + \$50.</p> <p><i>Must bring own hose.</i></p>	<p>Yes [] No []</p> <p>_____ X \$50 = _____</p> <p>Yes [] No []</p> <p>_____ X \$50 = _____</p>
<p>Total Charges (upon acceptance)</p>	<p>\$ _____</p>

Equipment used as part of your booth/truck: (Please be as specific as possible ... grills, smokers, fryers, etc.)

Special Needs or Requests: _____

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Waiver: The exhibitor will indemnify and save harmless the City of Marietta and/or the Marietta Parks, Recreation and Facilities Department from and against all claims, damages, actions, judgments, decrees, penalties, and/or liability and expenses in connection with loss of life, bodily and/or personal injury, and/or damaged property arising out of or from the use and occupancy by the Exhibitor of the premises or any part thereof. The Exhibitor also agrees to hold the City of Marietta and the Marietta Parks and Recreation Department harm-less and not responsible whatsoever for loss, theft, burglary, robbery and damage to property of any kind, including equipment, supplies, prizes, merchandise, exhibits, etc., of the Exhibitor or any of its agents, invitees, etc. The signed application constitutes a contract to follow all the rules and regulations and is a commitment to participate personally if accepted. Any photos submitted become the property of the Parks and Recreation Department. By signing the application, you agree to allow the department to give your email or phone number to the public, unless otherwise noted. Your signature below indicates that you understand and accept all the rules and regulations stated in the application information.

***APPROVAL OF THIS APPLICATION MAY BE WITHDRAWN AT ANY TIME TO COMPLY WITH HEALTH DEPARTMENT OR LOCAL CITY REQUIREMENTS RELATED TO COVID-19.**

SIGNATURE _____ DATE _____

Credit/Debit Payments can only be made to cover City of Marietta application cost. Health inspection fee must be paid separate using a check made payable to "Cobb Douglas Public Health"

FOR OFFICE USE ONLY – Marietta the Gathering

Date Received _____ Amount Paid \$ _____

Date Processed _____ PF# _____

PAYMENT MasterCard Visa Discover Check (*Checks payable to City of Marietta*)

Name as it appears on card: _____ Exp Date _____

Card # _____ / _____ / _____ 3-digit security code _____

Mailing Address _____

Date ____/____/____ Cardholder Signature _____

Please complete the following Temporary Food Vendor Information Record required by Cobb Douglas Public Health for events in Cobb County.