

Marietta the Gathering Food Vendor Application

Event: March 7th, 2026, from 10AM to 8PM

Deadline to Submit Applications: January 12th, 2026, at 5:00PM

ABOUT THE SHOW

Marietta the Gathering is a new festival held each March in Glover Park at the Historic Marietta Square celebrating Geek Community, pop culture, and the arts. The festival will include the Guild Show, a collection of art makers, merchandisers, crafters, and smiths; Tournery Alley, a street full of board games, card tournaments, and possibly video game arcade; as well as several other panels, performances, and contests in and around Glover Park.

APPLICATION PROCEDURES AND FEES

- Prospective Food Vendors must complete, sign, and return applications and the Temporary Food Vendor Information Record form by the **January 12th deadline.**
- Payment for booth space is due at the time application is submitted. Enclose booth fee with check made payable to City of Marietta or provide eligible credit card information. Credit charge will show on your statement as a charge to Marietta Board of Lights and Water. Application fees will be processed at the time of applicant acceptance.
- Accepted applicants will receive notification of acceptance by February 6th. Event instructions will be sent to accepted applicants the week of February 23rd. ***Not all applicants will be chosen. You will not be charged unless accepted***
- Withdrawals should be made in writing and must be received by February 27th to be eligible for a refund.
- Food vendor booths will be required to go through a Cobb Douglas Public Health inspection prior to sales on the day of the event. A Temporary Food Vendor application (attached) must be submitted including a \$60 inspection fee paid by check made payable to the Cobb Douglas Public Health Department.
- As of 2020, the State of Georgia requires that all mobile food prep vehicles must be permitted by the municipality or county they are operating in during an event. Once issued, this permit is valid for one calendar year. Food truck/trailer vendors must schedule an inspection through the website <https://www.sagesgov.com/marietta-ga> ; register for an account, and then fill out the application for Mobile Food Prep. Once that application is processed, they will be able to schedule a day to bring in their vehicle for an onsite inspection. The City of Marietta Fire Department will contact them to set up a specific time on the scheduled day.

APPLICATION EMAIL AND MAILING ADDRESS – Application Deadline is January 12th, 2025

Email application with credit card payment to ezillweger@mariettaga.gov or mail application with check payable to the “City of Marietta” to:

City of Marietta
Parks, Recreation & Facilities Department Attn: Special Events
PO Box 609
Marietta GA 30061-0609

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RULES AND REGULATIONS

- Participants must provide their own tables, tents, etc. for their booth set up. Tents must be weighted down.
- Load-in and set-up is Saturday morning 5:30 AM-9:30 AM. All displays must be set up and all cars removed from the festival area by 9:15 AM on Saturday.
- All Sales must stop by 7:30PM. For the safety of the shoppers and exhibitors, vehicles may not be brought into the festival area until the end of the festival and the street has been reopened by police/city staff. The City of Marietta requires the area around each vendor site be cleaned prior to the vendor leaving the site, including the concrete/sidewalk around the space. Anyone not following these instructions will not be allowed to participate in future shows.
- Tar paper (roofing paper) is required for all onsite cooking. Sidewalks must be completely covered to avoid staining or damage to the brick/concrete. **Damage to City property, due to a failure to comply will result in additional charges.**
- Do not pour grease onto street, grass, or drains. **Damage to City property, due to a failure to comply will result in additional charges.**
- Fire extinguishers are required at all food vending sites (Extinguishers will not be provided by the City of Marietta)
- Vendors choosing to serve beer or wine must have a valid liquor license. **NO hard liquor sales of any kind will be allowed.**
- Additional trailers for food service are not permitted.
- Vendors must provide their own extension cords and cleaning supplies.
- All vendor sites will be dependent upon logistical requirements such as electricity, food types, and placement of open grills or cooking apparatuses. Every effort will be made to accommodate special needs or requests, but there will be no guarantees of placement.
- A signed application constitutes a commitment to participate and follow all festival rules.

Electricity (There is a \$50 additional charge for each outlet request *Max 2*)

- All power is ground fault protected and cannot be bypassed.
- Each duplex outlet (2 outlets) is on a 20 amp circuit. Two cords plugged into one outlet cannot draw more than 20 amps combined. Failure to comply will cause the circuit to trip and you to lose power during the festival which will not be remedied on the day.
- Power strips are permitted. Items plugged into strip cannot exceed 20 amps combined.
- Extension cords will not be provided by the City of Marietta. 12 gage or higher is required. We recommend a 100ft extension or two 50ft .
- Cords covering pedestrian walkways must be covered by accessible cable covers. (No tape) The City of Marietta Parks and Recreation Department will do their best to place vendors to limit the needs of cable covers or will provide a cover in applicable spaces.
- Generators are not permitted unless approved by the Marietta Fire Department as part of a mobile food prep vehicle and must be given notice of use to the City of Marietta Parks and Recreation Department upon application.

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Full Name _____

Business/Booth Name _____

Day-time Phone _____ On-Site Contact _____

Mailing Address _____

City _____ State _____ Zip _____

E-mail Address _____ Website _____

Cuisine Category _____

Application Fees <i>Booth fee is due with application. Payment will only be processed if accepted.</i>	
Booth (10 X 10 Space) <i>Health Inspection Fee – must be separate check payable to “Cobb Douglas Public Health”</i>	_____ X \$200 = _____ _____ X \$60 = _____
Truck (10 X 20 Space) Is there a generator attached to your vehicle?	_____ X \$200 = _____ Yes [] No []
Need Electricity? If yes, + \$50 per outlet. <i>Max 2 outlets.</i> Need Water? If yes, + \$50. <i>Must bring own hose.</i>	Yes [] No [] _____ X \$50 = _____ Yes [] No [] _____ X \$50 = _____
Total Charges (upon acceptance)	\$ _____

Equipment used as part of your booth/truck: (Please be as specific as possible ... grills, smokers, fryers, etc.)

Special Needs or Requests: _____

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Waiver: The exhibitor will indemnify and save harmless the City of Marietta and/or the Marietta Parks, Recreation and Facilities Department from and against all claims, damages, actions, judgments, decrees, penalties, and/or liability and expenses in connection with loss of life, bodily and/or personal injury, and/or damaged property arising out of or from the use and occupancy by the Exhibitor of the premises or any part thereof. The Exhibitor also agrees to hold the City of Marietta and the Marietta Parks and Recreation Department harm-less and not responsible whatsoever for loss, theft, burglary, robbery and damage to property of any kind, including equipment, supplies, prizes, merchandise, exhibits, etc., of the Exhibitor or any of its agents, invitees, etc. The signed application constitutes a contract to follow all the rules and regulations and is a commitment to participate personally if accepted. Any photos submitted become the property of the Parks and Recreation Department. By signing the application, you agree to allow the department to give your email or phone number to the public, unless otherwise noted. Your signature below indicates that you understand and accept all the rules and regulations stated in the application information.

***APPROVAL OF THIS APPLICATION MAY BE WITHDRAWN AT ANY TIME TO COMPLY WITH HEALTH DEPARTMENT OR LOCAL CITY REQUIREMENTS RELATED TO COVID-19.**

SIGNATURE _____ DATE _____

Credit/Debit Payments can only be made to cover City of Marietta application cost. Health inspection fee must be paid separate using a check made payable to "Cobb Douglas Public Health"

FOR OFFICE USE ONLY – Marietta the Gathering

Date Received _____ Amount Paid \$ _____

Date Processed _____ PF# _____

PAYMENT MasterCard ☐ Visa ☐ Discover ☐ Check ☐ (*Checks payable to City of Marietta*)

Name as it appears on card: _____ Exp Date _____

Card # _____ / _____ / _____ 3-digit security code _____

Mailing Address _____

Date ____/____/____ Cardholder Signature _____

Please complete the following Temporary Food Vendor Information Record required by Cobb Douglas Public Health for events in Cobb County.



Nonprofit Sponsored Temporary Food Service Permit Vendor Application

Health department inspections of nonprofit/municipality/county sponsored temporary food events operating 120 hours or less are conducted at the request of the municipality/county government of jurisdiction. Please complete this record to the best of your ability to assist with proper assessment.

OFFICE USE ONLY

Date _____ Amount Paid \$ _____ DHD # FSP-033- _____

Invoice # _____ Check # _____ Online Portal ☐ Cash ☐ Discover ☐ AmEx ☐ Visa ☐ MC ☐

Event Name: _____ Event Location: _____

Event Organizer: _____ Organizer Phone #: _____

Date(s) of Operation: _____ Daily Hours of Operation: _____

Vendor Information

Booth Name: _____

Person in charge of booth: _____ Phone #: _____

E-mail of person in charge: _____

Representative / Agent: _____ Phone #: _____

Representative / Agent Address: _____

Include suite # _____ Street # and Name _____ Suite _____ City _____ State _____ Zip Code _____

E-mail of Representative / Agent: _____

The undersigned hereby applies for a permit to operate a Nonprofit Temporary Food Service Establishment pursuant to the O.C.G.A. 26-2-390 thru 26-2-393. A copy of I.R.S. Form 501(c) or a letter determining tax-exempt status from the Georgia Commissioner of Revenue must be provided to the County Health Authority as proof of nonprofit status.

Applicant Signature

Date

Inspection fee: \$60 per food vendor

Please complete in duplicate and forward the original application along with a copy of I.R.S. Form 501C, or a letter determining tax-exempt status from the Georgia Commissioner of Revenue, as proof of nonprofit status.

Return the completed application to the Center for Environmental Health:

Cobb County:

1738 County Services Parkway SW, 2nd Floor, Marietta, GA 30008-4012
Office: (770) 435-7815 | Fax: (770) 431-7410

Douglas County:

8700 Hospital Drive, 1st Floor, Douglasville, GA 30134-2264
Office: (770) 920-7311 | Fax: (770) 920-7317

Item #	** List All Foods / Beverages and Ingredients	Where Purchased	Onsite Prep Yes / No If NO, where?	Thawing	Holding Temps (Cold / Hot)	Cooking Temps	Reheating Temps

**** Due to the increased risk of food borne illness, the preparation of the following is prohibited unless an established hazard control program has been implemented per O.C.G.A. 26-2-392: (1) pastries filled with cream or synthetic cream; (2) custards; (3) salads containing meat, poultry, eggs, or fish; (4) Products similar to products stated in #1 and #2. **Attach Hazard Control Program documentation for review if planning to serve one or more of these items.**

- How will foodhandler's hands be washed? (i.e.) a hand sink or large container with a spigot for holding water with a catch bucket below)

- How will food be protected from contamination by hands?

- What type container will be used for solid waste disposal in the food facility?

- How will liquid waste / grease be disposed of?

- How will food be protected from flies and other environmental contamination? (e.g. use of screened tent)
