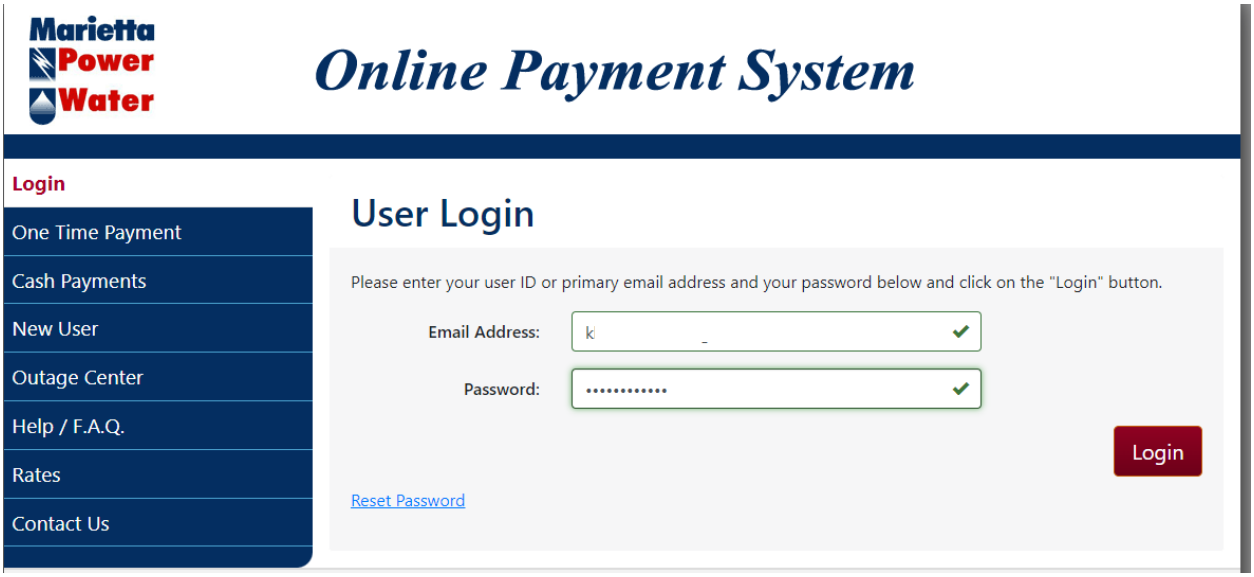
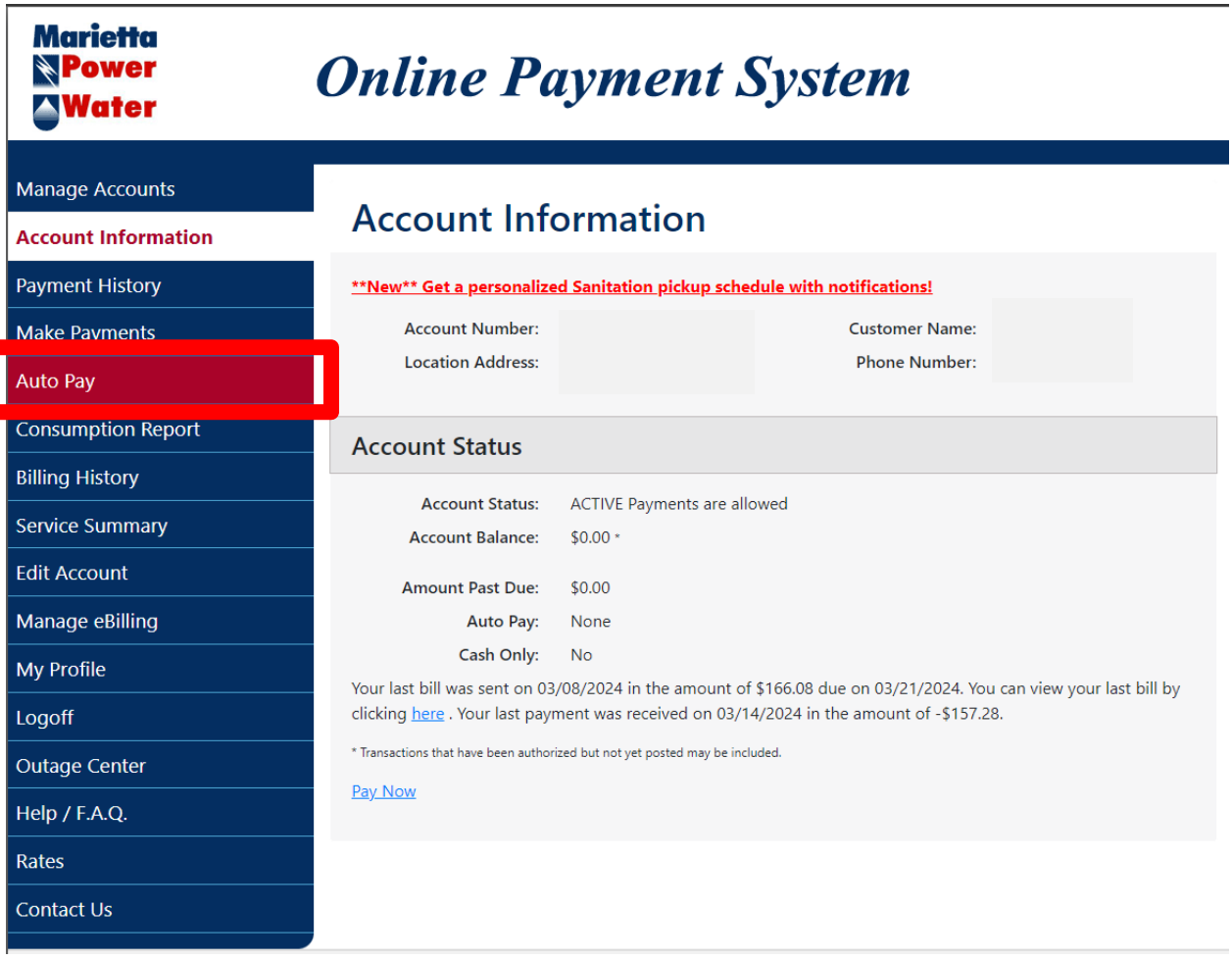
How do I Enroll into AutoPay:

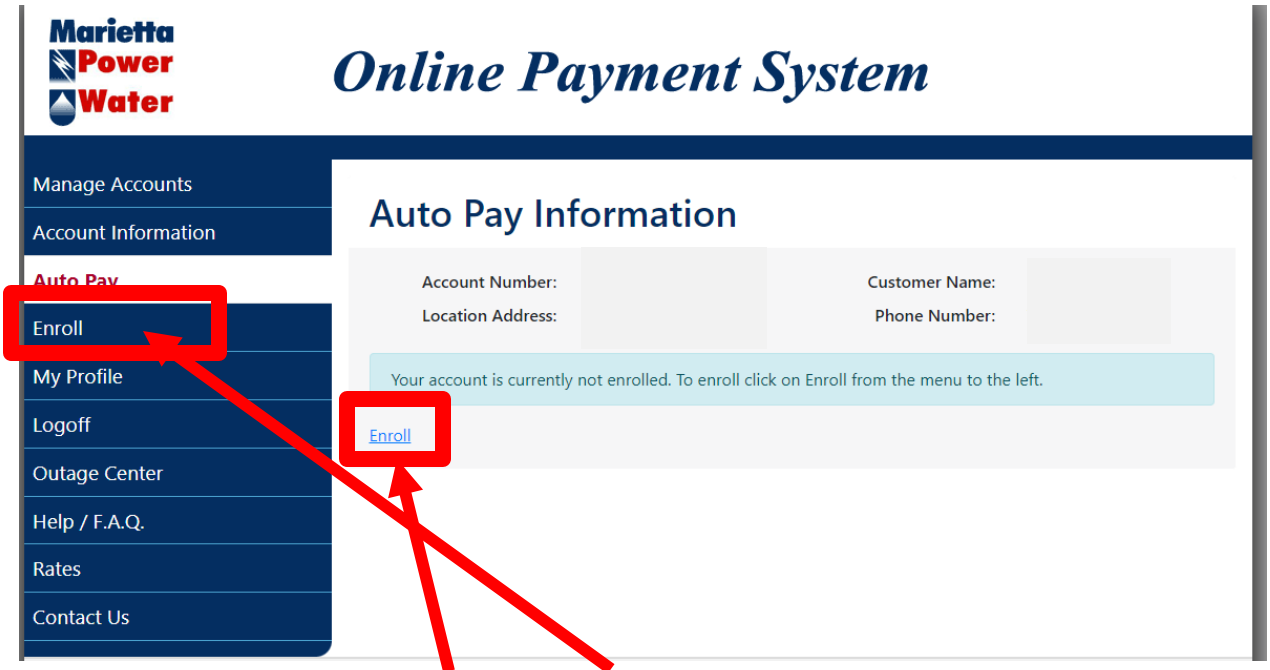
1. Log into your Account and click Login



2. Click on Auto Pay:

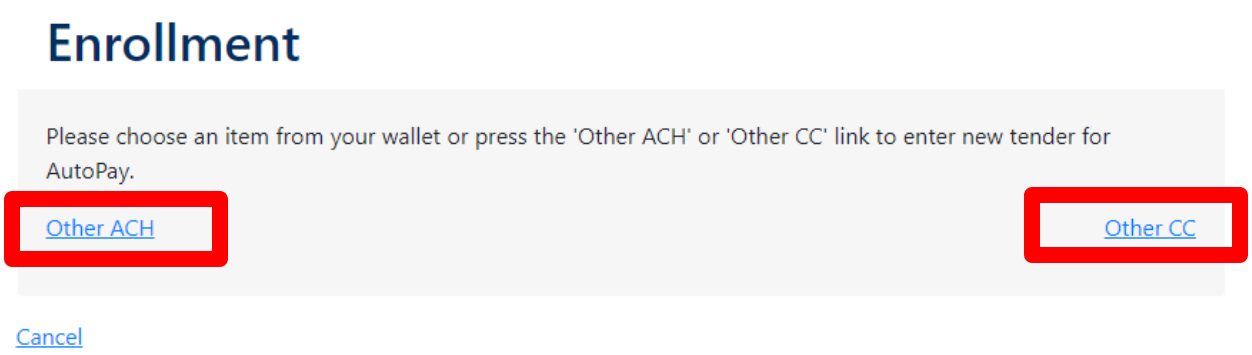


3. Click on Enroll:



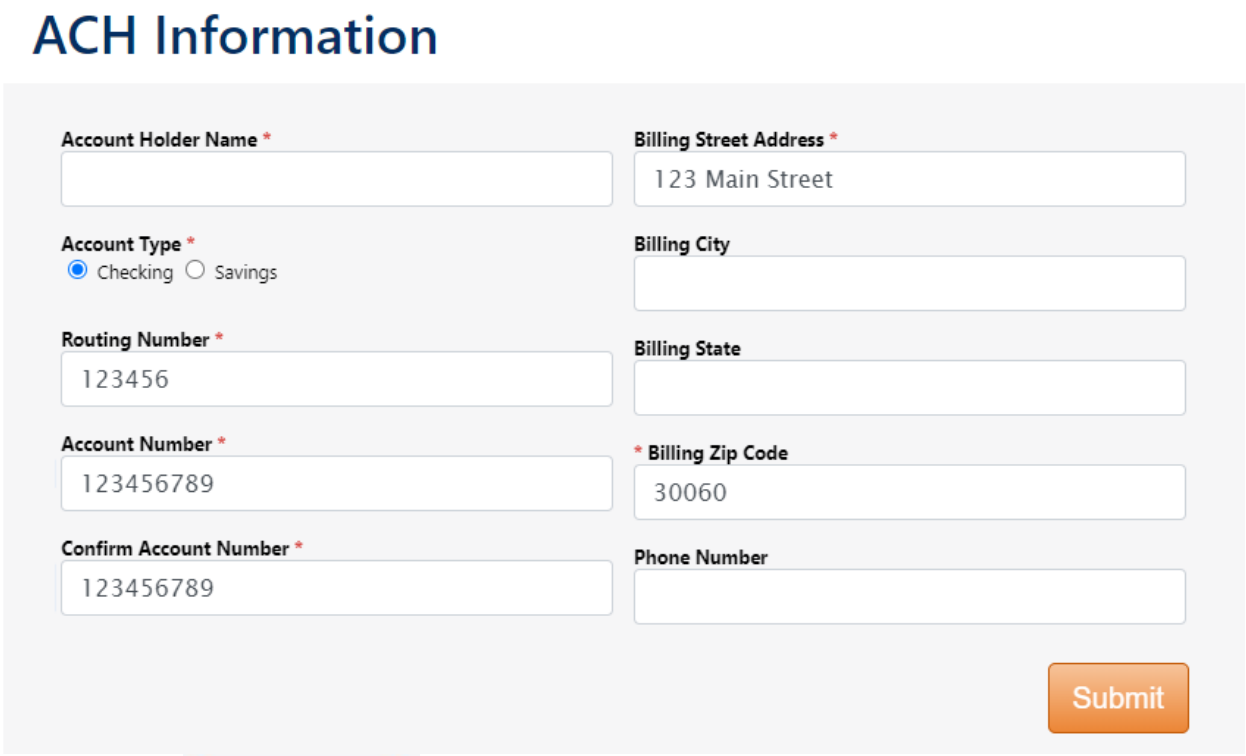
   a. You can click on either the link or the side bar both will take you to the same spot

4. On the Enrollment screen you may select either Other ACH or Other CC:



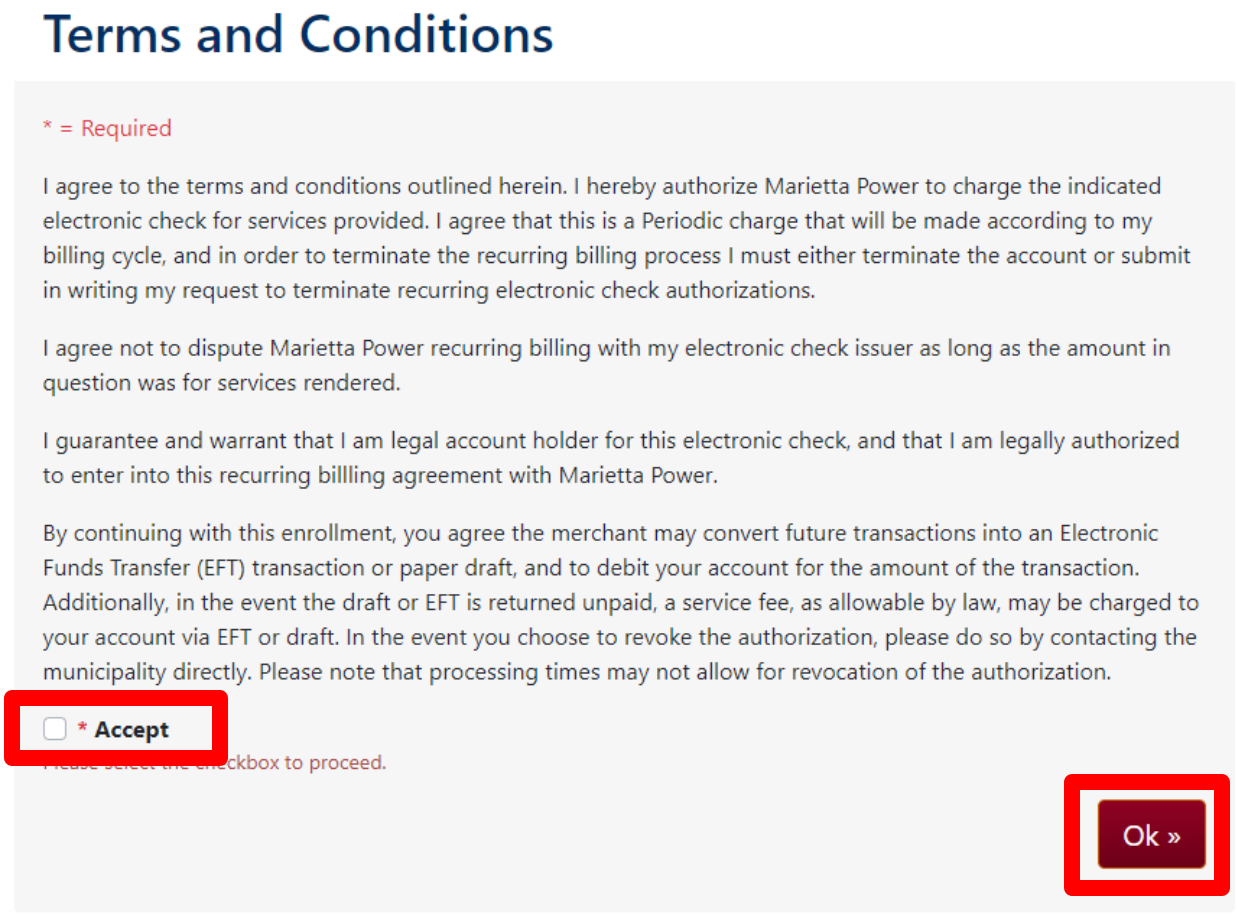
   a. Other ACH – This is to use a checking or saving account
   b. Other CC – This is to use a Credit Card

5. When you click on Other ACH you will be required to provide the following information:
    a. Account Holder Name
    b. Account Type – Checking or Savings
    c. Routing Number
    d. Account Number
    e. Billing Street Address
    f. Billing Zip Code

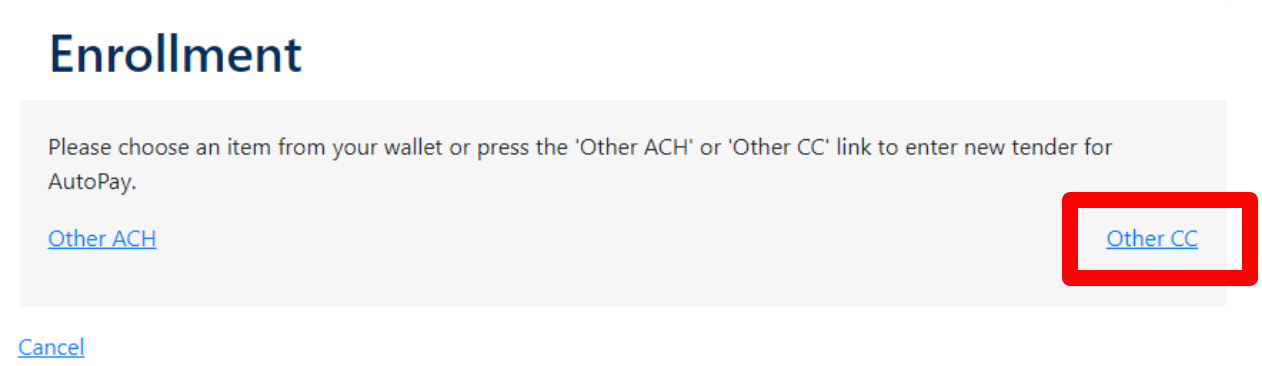


6. Click Submit

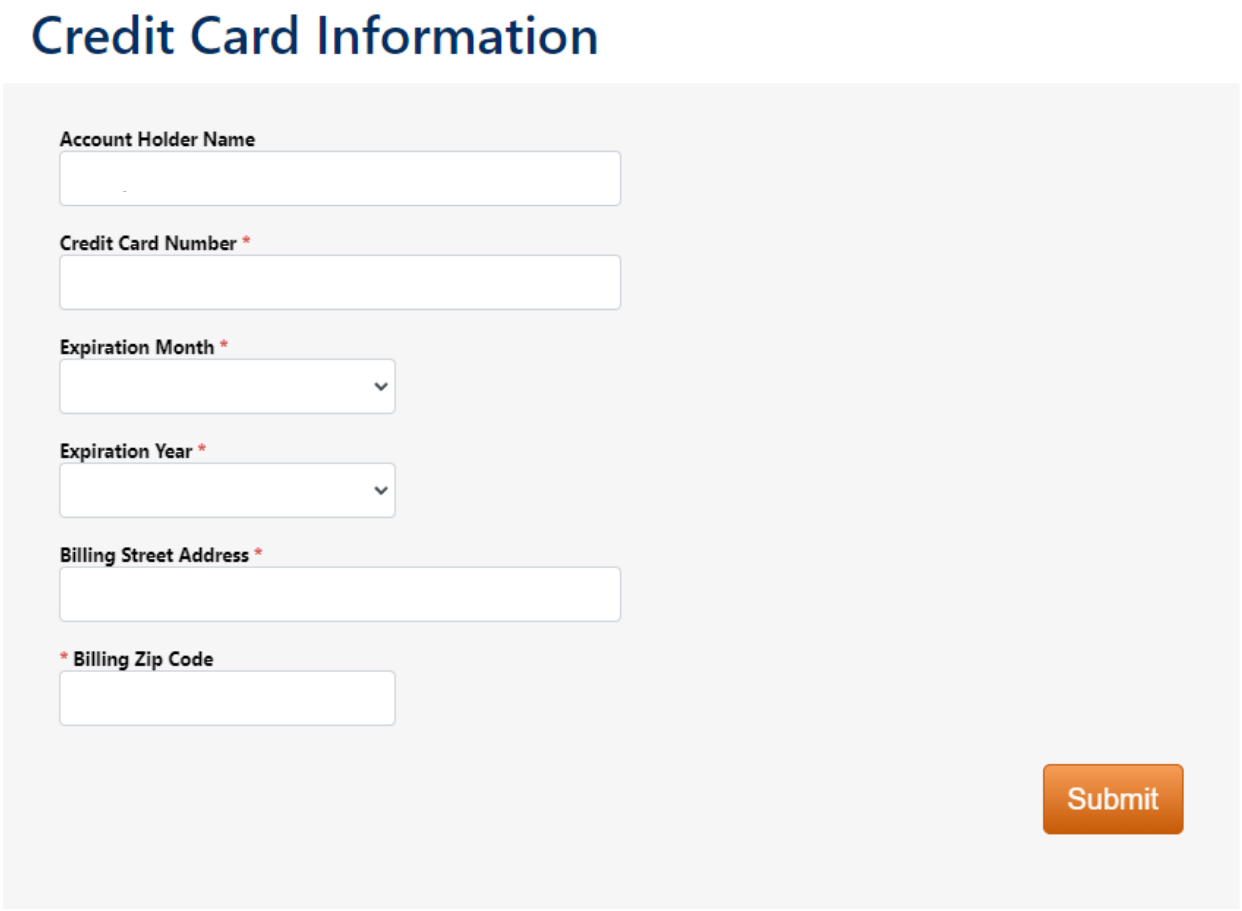
7. You will need to accept the Terms and Conditions by checking the accept box and then click Ok:

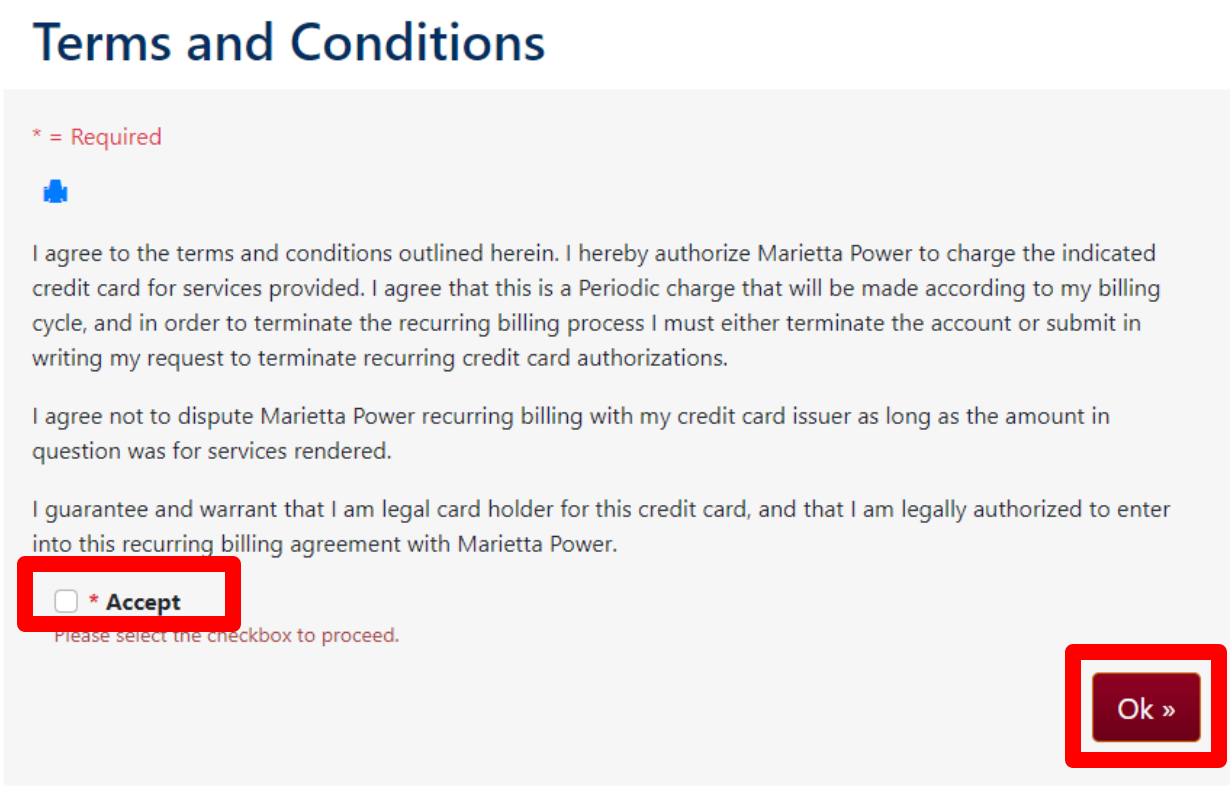


8. If you want to enroll with a Credit Card, click on Other CC:



9. You will be required to provide the following information:
    a. Credit Card Number
    b. Expiration Month
    c. Expiration Year
    d. Billing Street Address
    e. Billing Zip Code



10. Click Submit:

11. You will need to accept the Terms and Conditions by checking the Accept Box and clicking Ok: