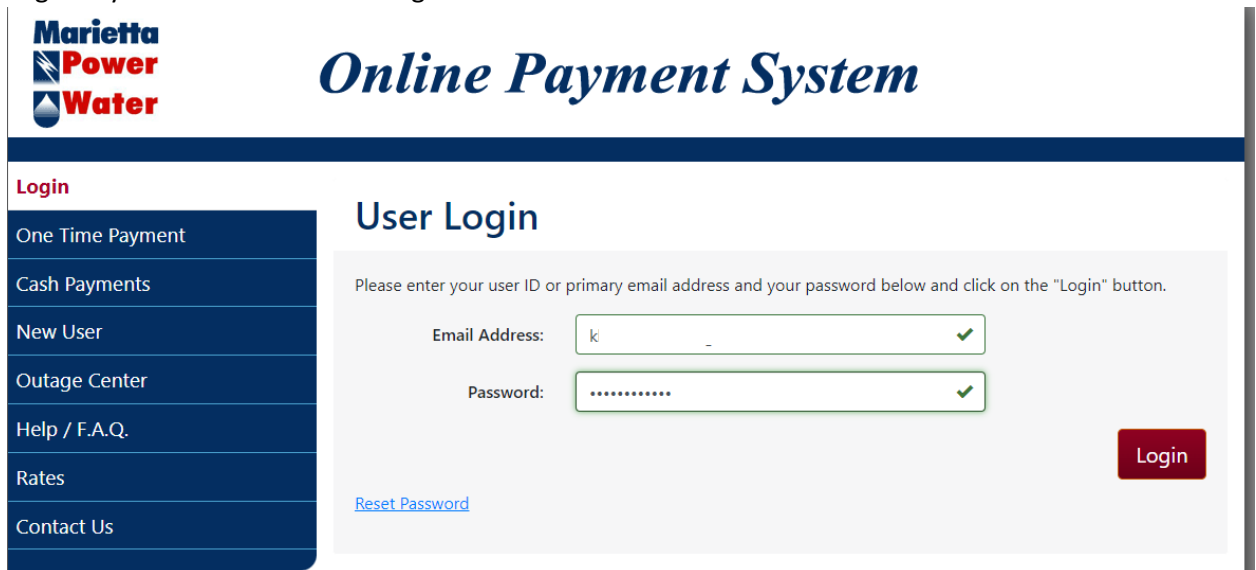


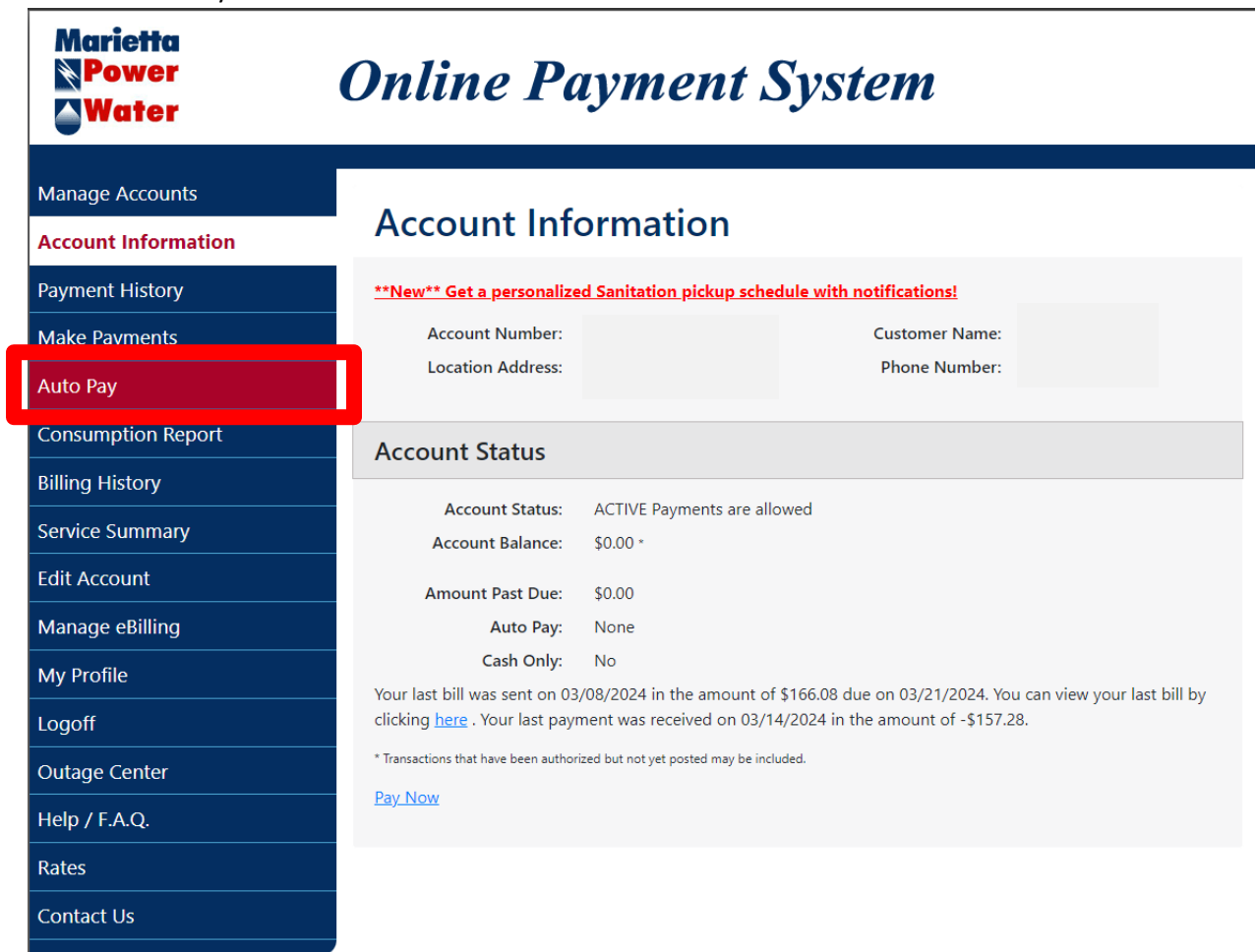
## How do I Enroll into AutoPay:

1. Log into your Account and click Login



The screenshot shows the 'User Login' page of the Marietta Power Water Online Payment System. On the left is a dark blue sidebar with a 'Login' link at the top and a menu containing: One Time Payment, Cash Payments, New User, Outage Center, Help / F.A.Q., Rates, and Contact Us. The main content area has the title 'User Login' and a prompt: 'Please enter your user ID or primary email address and your password below and click on the "Login" button.' There are two input fields: 'Email Address' containing 'k' and 'Password' containing eight dots. Both fields have green checkmarks on the right. A red 'Login' button is in the bottom right, and a blue 'Reset Password' link is in the bottom left.

2. Click on Auto Pay:



The screenshot shows the 'Account Information' page. The left sidebar now has 'Account Information' highlighted in red, with 'Auto Pay' highlighted in red and outlined with a red rectangle. The main content area has the title 'Account Information' and a red notification: '\*\*New\*\* Get a personalized Sanitation pickup schedule with notifications!'. Below this are three input fields: 'Account Number', 'Location Address', 'Customer Name', and 'Phone Number'. A grey 'Account Status' section follows, containing a table of account details and a paragraph of recent bill information.

Account Status:	ACTIVE Payments are allowed
Account Balance:	\$0.00 *
Amount Past Due:	\$0.00
Auto Pay:	None
Cash Only:	No

Your last bill was sent on 03/08/2024 in the amount of \$166.08 due on 03/21/2024. You can view your last bill by clicking [here](#) . Your last payment was received on 03/14/2024 in the amount of -\$157.28.

\* Transactions that have been authorized but not yet posted may be included.

[Pay Now](#)

3. Click on Enroll:

**Marietta Power Water**

## Online Payment System

Manage Accounts  
Account Information  
**Auto Pay**  
**Enroll**  
My Profile  
Logoff  
Outage Center  
Help / F.A.Q.  
Rates  
Contact Us

### Auto Pay Information

Account Number:   
Location Address:   
Customer Name:   
Phone Number:

Your account is currently not enrolled. To enroll click on Enroll from the menu to the left.

[Enroll](#)

- a. You can click on either the link or the side bar both will take you to the same spot
4. On the Enrollment screen you may select either Other ACH or Other CC:

## Enrollment

Please choose an item from your wallet or press the 'Other ACH' or 'Other CC' link to enter new tender for AutoPay.

[Other ACH](#) [Other CC](#)

[Cancel](#)

- a. Other ACH – This is to use a checking or saving account
- b. Other CC – This is to use a Credit Card

5. When you click on Other ACH you will be required to provide the following information:
- a. Account Holder Name
  - b. Account Type – Checking or Savings
  - c. Routing Number
  - d. Account Number
  - e. Billing Street Address
  - f. Billing Zip Code

## ACH Information

<b>Account Holder Name *</b>	<b>Billing Street Address *</b>
<input type="text"/>	<input type="text" value="123 Main Street"/>
<b>Account Type *</b>	<b>Billing City</b>
<input checked="" type="radio"/> Checking <input type="radio"/> Savings	<input type="text"/>
<b>Routing Number *</b>	<b>Billing State</b>
<input type="text" value="123456"/>	<input type="text"/>
<b>Account Number *</b>	<b>* Billing Zip Code</b>
<input type="text" value="123456789"/>	<input type="text" value="30060"/>
<b>Confirm Account Number *</b>	<b>Phone Number</b>
<input type="text" value="123456789"/>	<input type="text"/>

Submit



6. Click Submit

7. You will need to accept the Terms and Conditions by checking the accept box and then click Ok:

## Terms and Conditions

\* = Required

I agree to the terms and conditions outlined herein. I hereby authorize Marietta Power to charge the indicated electronic check for services provided. I agree that this is a Periodic charge that will be made according to my billing cycle, and in order to terminate the recurring billing process I must either terminate the account or submit in writing my request to terminate recurring electronic check authorizations.

I agree not to dispute Marietta Power recurring billing with my electronic check issuer as long as the amount in question was for services rendered.

I guarantee and warrant that I am legal account holder for this electronic check, and that I am legally authorized to enter into this recurring billing agreement with Marietta Power.

By continuing with this enrollment, you agree the merchant may convert future transactions into an Electronic Funds Transfer (EFT) transaction or paper draft, and to debit your account for the amount of the transaction. Additionally, in the event the draft or EFT is returned unpaid, a service fee, as allowable by law, may be charged to your account via EFT or draft. In the event you choose to revoke the authorization, please do so by contacting the municipality directly. Please note that processing times may not allow for revocation of the authorization.

☐ \* **Accept**

Please select the checkbox to proceed.

Ok »

8. If you want to enroll with a Credit Card, click on Other CC:

## Enrollment

Please choose an item from your wallet or press the 'Other ACH' or 'Other CC' link to enter new tender for AutoPay.

[Other ACH](#)

[Other CC](#)

[Cancel](#)

9. You will be required to provide the following information:
- a. Credit Card Number
  - b. Expiration Month
  - c. Expiration Year
  - d. Billing Street Address
  - e. Billing Zip Code

## Credit Card Information

Account Holder Name

Credit Card Number \*

Expiration Month \*

Expiration Year \*

Billing Street Address \*

\* Billing Zip Code

Submit

10. Click Submit:



11. You will need to accept the Terms and Conditions by checking the Accept Box and clicking Ok:

## Terms and Conditions

\* = Required



I agree to the terms and conditions outlined herein. I hereby authorize Marietta Power to charge the indicated credit card for services provided. I agree that this is a Periodic charge that will be made according to my billing cycle, and in order to terminate the recurring billing process I must either terminate the account or submit in writing my request to terminate recurring credit card authorizations.

I agree not to dispute Marietta Power recurring billing with my credit card issuer as long as the amount in question was for services rendered.

I guarantee and warrant that I am legal card holder for this credit card, and that I am legally authorized to enter into this recurring billing agreement with Marietta Power.

☐ \* Accept

Please select the checkbox to proceed.

Ok »