

How do I modify ACH enrollment in auto pay:

1. Log into your account:
2. Click on Auto Pay:

Select Accounts

Manage Accounts

Account Information

Auto Pay

Modify Enrollment

Disable

My Profile

Logoff

Outage Center

Help / F.A.Q.

Rates

Contact Us

Account Information

Account Number: 000

Customer Name:

Location Address:

Phone Number:

ACH

Routing Number: *****

Account Number: *****

3. Click on Modify Enrollment:

Select Accounts

Manage Accounts

Account Information

Auto Pay

Modify Enrollment

Disable

My Profile

Logoff

Outage Center

Help / F.A.Q.

Rates

Contact Us

Account Information

Account Number: 000

Customer Name:

Location Address:

Phone Number:

ACH

Routing Number: *****

Account Number: *****

4. From the modify enrollment, you modify current ach enrollment, enter new ACH, or choose from your wallet:

The screenshot shows the 'Modify Enrollment' page. On the left is a dark blue sidebar with a list of navigation items: 'Select Accounts', 'Manage Accounts', 'Account Information', 'Auto Pay' (highlighted in red), 'My Profile', 'Logoff', 'Outage Center', 'Help / F.A.Q.', 'Rates', and 'Contact Us'. The main content area has a title 'Modify Enrollment' and a light blue instruction box: 'Select an option below for how you want to modify your Auto Pay enrollment.' Below this are two links: 'Modify current ach enrollment' and 'Enter new ACH'. A section titled 'Choose from your wallet:' contains a dropdown menu with 'Electronic Check: *' selected. At the bottom of the main area is a large red 'Select' button. A 'Cancel' link is located at the bottom left of the main content area.

5. Click on Modify current ach enrollment:

This screenshot is identical to the previous one, but with a red rectangular box highlighting the 'Modify current ach enrollment' link in the main content area.

6. Enter your new required information:
 - a. Account Holder Name
 - b. Select Account Type: Checking or Savings
 - c. Routing Number
 - d. Account Number
 - e. Confirm Account Number
 - f. Billing Street Address
 - g. Billing Zip Code

Select Accounts

Manage Accounts

Account Information

Payment History

Make Payments

Auto Pay

Consumption Report

Billing History

Service Summary

Edit Account

Manage eBilling

My Profile

Logoff

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Wallet Details

Account Holder Name *

Account Type *

☒ Checking ☐ Savings

Routing Number *

Account Number *

Confirm Account Number *

Billing Street Address *

Billing City

Billing State

* Billing Zip Code

Phone Number

Submit

Submit

7. Click Submit:

8. Click Continue:

Select Accounts

Manage Accounts

Account Information

Auto Pay

My Profile

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ACH Information

* = Required

Bank Details

* Routing Number:

* Account Number:

Continue

[Cancel](#)

9. Select the account(s), you want to apply this enrollment and click continue:

Select Accounts

Manage Accounts

Account Information

Auto Pay

My Profile

Logoff

Outage Center

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Multi Account Enrollment

Eligible Accounts

Below are accounts attached the logged in user which are eligible for Auto Pay enrollment. You may enroll multiple accounts in Auto Pay by selecting one or more of the accounts below. If the accounts are already enrolled in Auto Pay with the same media, they will be automatically checked.

	Acct#	Name	Address	Enrolled	Auto Pay	Tender #
<input checked="" type="checkbox"/>	0000					
<input type="checkbox"/>	0000					

Showing 1 to 2 of 2 entries

Ineligible Accounts

Below are the accounts attached to the logged in user that are not eligible for Auto Pay enrollment. The accounts may already be enrolled with different media or they may be in an invalid status for enrollment.

Acct#	Name	Address	Enrolled	Auto Pay	Tender #
0000					

Showing 1 to 1 of 1 entries

Continue »

[« Cancel](#)

10. You will need to accept the terms and conditions and click ok:

Select Accounts

Manage Accounts

Account Information

Auto Pay

My Profile

Logoff

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Terms and Conditions

* = Required

I agree to the terms and conditions outlined herein. I hereby authorize Marietta Power to charge the indicated credit card for services provided. I agree that this is a Periodic charge that will be made according to my billing cycle, and in order to terminate the recurring billing process I must either terminate the account or submit in writing my request to terminate recurring credit card authorizations.

I agree not to dispute Marietta Power recurring billing with my credit card issuer as long as the amount in question was for services rendered.

I guarantee and warrant that I am legal card holder for this credit card, and that I am legally authorized to enter into this recurring billing agreement with Marietta Power.

☒ * Accept

Ok »

[« Cancel](#)

11. You will see the account(s) has successfully enrolled:

Select Accounts

Manage Accounts

Account Information

Auto Pay

My Profile

Logoff

Outage Center

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Enrollment

The following accounts were successfully enrolled:

- 000

[Ok »](#)