



Banner Permit Application

The Planning and Zoning Division will accept sign permit applications from individuals. The following information will be required in order to process a sign permit application per section 714 of the City Code of Marietta.

PART ONE: GENERAL INFORMATION

Applicant Name: _____ Phone: _____
Business Name: _____
Address of Sign: _____ Suite/Bldg: _____

PART TWO: BANNER INFORMATION

Is the proposed location within the Downtown Marietta Historic District? YES NO
Number of consecutive days banner is to be displayed 30 60
Starting Date Banner will be Displayed _____
Size of Banner _____ x _____
Height of Wall on which Banner is placed _____ ft.
Width of Wall on which Banner is placed _____ ft.
Square footage of Wall in which Banner is placed _____ sq.ft.
Which street will the banner face? _____

List all other signs located on the same wall:
Type: _____ Size (sq. ft.): _____ Location (street facing): _____

PART THREE: REQUIRED ATTACHMENTS

- Completed banner permit application.
- Permit Fee: \$25.00 for a 30 day period / \$50 for a 60 day period
- Photo or sketch of building face on which banner will be placed with notation showing the proposed location of the banner. Sketch or photo should include the height and width of the building face, height and width of the banner, and height and width of any other wall signs. *(All banners must be secured to a building wall and must face a roadway or a major accessway providing access to the interior of a development).*
- If applicable: Schematic Drawing of Inflatable, which includes total height of the device above the roof *(Inflatables are only permitted on rooftops and must get approval from the Fire Department).*
- Please see Page 2 for directions on how to submit applications.

PART FOUR: ACKNOWLEDGEMENT

I, _____,
hereby affirm that the information supplied on this application is correct and if found to be incorrect that any permit issued pursuant to this application may be void. I further affirm that I will comply fully with the provisions of the sign code and any variances granted for the sign permits issued pursuant to the information contained in this application.

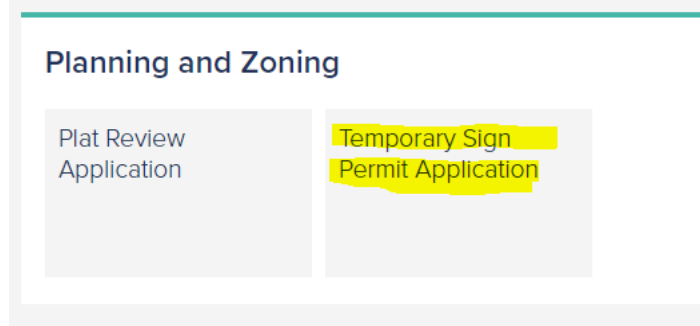
(Applicant's Signature) (Date)

PART FIVE: SUBMISSION OPTIONS

Banner Permit Applications may be submitted to the Planning and Zoning Division using one of the following methods:

➤ **ONLINE:**

- Sign up for account at <https://www.sagesgov.com/marietta-ga> and wait for confirmation
- Login to account. Under “Planning & Zoning” select “Temporary Sign Permit Application”



- Follow prompts

➤ **BY MAIL:**

Completed application, required attachments, and appropriate fee may be mailed to the following address:

**City of Marietta
Planning & Zoning Division
Department of Development Services
P.O. Box 609
Marietta, GA 30061-0609**